

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, March 15, 2024

10:00 am-5pm

7 E. Redwood Street, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Raymond Kelly (Vice Chair), David Cramer, Jesmond Riggins (virtual) and Kim Rogers. Absent: Tierra Hawkes (Chair). Staff: Roland Selby, Jr. (Chief Operating Officer), Tashawn Smith, Megan Mishou, Marissa Crockett, Terrie Lewis, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:00 am by Raymond Kelly (Vice Chair).
- b. Roll call and introductions.
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. David Cramer moved to approve the March 15, 2023 Agenda. The Agenda was approved without objections.

C. David Cramer moved to approve the Public Session Minutes for March 8, 2024.

D. Megan Mishou said that rescheduling of the 29th she will follow-up.

E. Staff Report/Directors Report

- a. Megan Mishou announced that she was promoted to Case Manager Supervisor.
- b. Vice Chair Raymond Kelly asked COO Roland Selby if he could raise the concern about cases received as expiring. He will follow-up.

F. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. David Cramer moved to close the Open Session and move into the Closed Session seconded by member Jesmond Riggins. The open session was closed without objection at 10:04 am.
- b. The Committee moved back into the Open Session at 12:14 pm.
- c. Meeting on the March 29, 2024 was rescheduled for Thursday, March 28, 2024 as a virtual meeting. Note: Standing meeting will continue on Fridays.

d. Motion to adjourn meeting made by David Cramer. Motion carried without objection.

F. Meeting was adjourned at 12:17 pm.

Next ACC Meeting: March 22, 2024 (10:00 am-5 pm)